

Greater Imperial Board Association

Board of Directors Meeting Minutes, Thursday, February 2, 2023 @ 9150 Galleria Court, Ste 201, Naples, FL 34109

Transcriptionist Note: The minutes contain only motions and items requiring action by the Board of Directors. They do not contain discussion unless specifically requested to be made part of the record. This is in accordance with Florida Statute.

Call To Order: The meeting was called to order by Trevor Calhoun at 3:02 P.M.

Establish a Quorum: A quorum was established with all board members in attendance either in person or virtually. Kevin Bolinger, Association manager also in attendance.

Proof Of Notice: The meeting was posted within the guidelines of the Florida Statute and the governing documents.

Disposal of Minutes: The minutes of the previous meeting were tabled.

Reports of Officers:

- **Manager's Report:** Damian Schaeffer presented the manager's report.
 - The board is to discuss and decide how to go forward with transponder issuing.
 - Board requests ninety days to develop a plan. Board will take care of "short term getting everyone caught up", Sandcastle will handle the data entry in the short term.
 - Upon arrival of new transponders, board will discuss and determine way to update and distribute to subassociation residents. The Club has already agreed to handle distribution for their members.
 - To develop a new "gate form", preferably in a fillable pdf. Remove SC phone, include only email.
- **Secretary's Report:** Discussed the keeping of minutes and amount of detail.
- **Treasurer's Report:** Discussions regarding invoice payment. Provided summary of year-end financial report.

Reports of Committees:

- **Beautification:** Discussed transition to Down to Earth. Further enhancement will be on hold until hurricane repairs are done.
- **Security:** Transponder wands (150) to be provided to Club. Remainder will be held and sessions to be set up in parking lot to distribute to residents. Gate will be kept open until residents are given opportunity to obtain.

Unfinished Business:

- **Guardhouse remediation** – Additional electric work is necessary. Discussion about putting a diesel generator by the gate house.
- **Pelican Builders** – Pelican will send invoice for work completed. Should be in queue week of 2/9.
- **Flood Insurance** – Damian to research why flood insurance lapsed.

New Business:

- **Election of Officers** – Need to appoint committee to establish a slate of officers for GIB that will be voted on by the board.

Determine Date of Next Meeting: The next meeting is scheduled for 2/23/2023 at 3:00 P.M.

Adjournment: The meeting was adjourned at 4:03 P.M.

Respectfully Submitted,

Kevin D. Bolinger, C.A.M., C.F.C.A.M.